**Guided Learning 3 “The Interview”**

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| This resource will help you prepare your students for the Leeds Manufacturing Festival Event.  This is GL 3 from a series of 3. Each session is 20 minutes. Leave enough time for GL3 because it generates the most interview questions for students to ask at the event.  GL 1 “It’s me you want.” GL 2 “What makes a good interview.”  GL 3 “The Interview.”  Tutor preparation before session – please see page 2. | | |
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| **Resources** | **Technical** | **Reporting** |
| **PowerPoint presentation**  **Lesson Plan 1, 2 & 3**  **Smartboard** | Computer, Projector, Screen  The PowerPoint presentation.  PowerPoint slide advertising the BM Live event. | **Please help us collate the number of students involved in by completing the School Event Report** |
| **Activity** | **Learning Outcomes** | **Time** |
| **Introduction:**  **Remind** students about the Leeds Festival Events using the PowerPoint slide  **Explain**: There will be a panel of employers who are applying for a job in manufacturing. However, the tables are turned. The employers become job applicants and the students become the employers.  **Script**, “You (your students) are now the employers and will interview the actual employers to decide if they have the skills, abilities and personal attributes to be given a job.”  “In this session we will devise questions to ask the employers” Remind students of the previous sessions:  1 Being able to recognise and express their skills and abilities.  2 The job interview videos – the bad, good and perfect.  At the end of the session some students should be chosen to ask questions at the event. (Stress there is no guarantee that every student will get the opportunity to ask their question)  For teachers information, students should arrive at questions such as:   * Why do you want this job? * What are you looking for in a job? * Describe your current or previous job and the skills you needed. * What three words would your previous employers use to describe you? * Describe a time you worked as part of a team. * Can you tell me about a time when you had to do lots of things at once? * What’s your biggest weakness? * Is there something you do in your spare time that makes you suitable for this job? * What makes you the best person for this job? * If you were the interviewer what is the most important question you would ask of someone applying for a manufacturing job? * Do you have any questions to ask me? | **Students will:**   * **Increase their confidence when speaking in public** * **See a job interview from the viewpoint of an employer** * **Increase their awareness of language and behaviour** | **TOTAL TIME 20 mins**  **A reminder Intro to Leeds Manufacturing Festival events**  **3 mins**  **10 minutes for students to work in pairs to devise questions.**  **10 minutes to gather the questions and decide who will ask the questions.**  **Try to choose a mixture of questions – some about the job and the skills required, some about transferrable skills, some about the contribution the applicant can make.** |
| **At the end of this session you should have identified some students who will ask a question at the Leeds Manufacturing Festival event.** | | |